



## Long Term Research Fellowships

### **The Warburg Institute**

The Warburg Institute is the premier institute in the world for the study of cultural history and the role of images in culture. It is cross-disciplinary and global. It is concerned with the histories of art and science, and their relationship with superstition, magic, and popular beliefs. Its researches are historical, philological and anthropological. It is dedicated to the study of the survival and transmission of cultural forms – whether in literature, art, music or science – across borders and from the earliest times to the present. In setting out the historical, psychological, anthropological and political dimensions of art and culture, the work of Aby Warburg underlines the continuing relevance of the humanities today.

### **Frances A. Yates Long-Term Fellowships**

Dame Frances Yates, who died in 1981, generously bequeathed her residuary estate to found research Fellowships in her name at the Institute. Fellows' interests may lie in any aspect of cultural and intellectual history but, other things being equal, preference will be given to those whose work is concerned with those areas of the medieval and Renaissance encyclopaedia of knowledge to which Dame Frances herself made such distinguished contributions.

The Institute is offering a number of Long-term Fellowships for the academic year 2017-18. Typically the Fellowships will be awarded from 1 October 2017 to 31 July 2018.

### **Application timetable**

- Deadline for applications: Friday, 2 December 2016
- Emails to short-listed applicants inviting submission of writing samples: Late January 2017
- Emails to candidates short-listed for interview: Late February 2017
- Interviews held and announcement of successful candidate: March 2017



## **Eligibility**

The Fellowships are generally intended for scholars in the early stages of their careers. Candidates may be pre- or postdoctoral but must have completed at least one year's research on their doctoral dissertation by the time they submit their application for a Fellowship and, if postdoctoral, must normally have been awarded their doctorate within the preceding five years, i.e. after 1 October 2011. If their doctorate was awarded before this date, candidates must make a clear case in their application for any modification of this general rule.

## **General conditions**

An award will not normally be made to applicants who are employed as Professor, Lecturer or equivalent in a university or learned institution.

The Fellowship may not be held concurrently with another Fellowship or award.

The Fellow will be expected to participate in the academic life of the Institute and to put his/her knowledge at the disposal of the Institute by presenting his/her work in a seminar and by advising the Library and Photographic Collection.

The Fellow may teach elsewhere during tenure of the Fellowship only with the express permission of the Director.

The Fellow will be required to provide a brief written report at the conclusion of the appointment (using the proforma report provided here).

A Fellowship may be terminated if the Institute's Selection Committee is not satisfied that the conditions of the award are being met.

All publications containing results of work done with the aid of a Fellowship shall include adequate acknowledgement of the fact.

## **Selection procedure and policy**

Shortlisted candidates only will be contacted in late January 2017 to invite them to send samples of their written work. Shortlisted candidates will then be informed whether they will be invited for an interview, which will be held in March 2017.



### **Selection procedure and policy continued:**

The Selection committee will draw up a short list of candidates to be invited to submit written work. The committee will assess the quality of applications with reference to the following criteria:

- The academic record of the candidate as exhibited by CV and references;
- The importance of the proposed research to the applicant's field;
- The prospects for completing the research within the time projected and funds awarded;
- The candidate's expected contribution to the intellectual life of the Warburg Institute.

Candidates should NOT submit publications or written work with their application. Those shortlisted will be contacted in late January 2017 and will be asked to send material at that stage of the application process. Those shortlisted will be asked to submit electronically three samples of written pieces of work for consideration by the selection committee. Each piece of work should be no more than 5,000 words. We suggest that applicants submit up to three shorter pieces so that the Selection Committee can review a broad view of their work. The word restriction is to allow Committee members time to read and give proper consideration to each applicant's work. The submission of an extract of a complete piece of work is therefore acceptable, e.g. a single chapter or section. Written work should be in English if possible, but we can also accept work in French, Italian, Spanish or German.

### **Value of Fellowships**

The starting salary of the Fellowship is expected to be £ 28,954 pro rata for nine months including London Allowance (value as at 1.8.2016 – small increase due in August 2017). Payment will be made monthly in arrears and is liable to deductions for tax and National Insurance.

The person appointed will be deemed automatically to be a member of the Universities' Superannuation Scheme (USS) and will have contributions deducted accordingly. Once full information on the Scheme has been received, he/she may elect in writing to withdraw from the Scheme.

### **Tenure**

The Fellowship is tenable at the Institute. The Fellow will normally be expected to be at the Institute full-time during the period of the Fellowship (which does not exclude the use of other libraries and archives) and to live within commutable distance of the Institute.



## How to apply and closing date

To apply for this role, applications must be made using the application form which can be found by downloading the documents from the advertisement: [here](#).

Applications must be completed in English and uploaded using the University of London online system by **Friday, 2 December 2016**.

Please click [here](#) to be directed to the University of London online system. (Note this is only for external candidates.)

The application form (download application form by clicking here) asks you to provide the following:

1. The names and addresses of two people who have agreed to write a reference in support of your application. We prefer to receive references in English but if necessary will accept references only in French, Italian, Spanish or German. It is the applicant's responsibility to ask his/her two referees to supply letters of reference, and it is strongly advised that referees are contacted well in advance. References must be emailed by your referees as Word or PDF document attachments (on headed paper, signed and scanned) direct to [ulrecruit@london.ac.uk](mailto:ulrecruit@london.ac.uk) and the applicant's surname must appear in the subject line of the email. The deadline for references to be received at [ulrecruit@london.ac.uk](mailto:ulrecruit@london.ac.uk) is **midnight (GMT) on Friday, 2 December 2016**.
2. An outline of proposed research (of not more than 800 words) and the title of your research project. You should explain how your research project would benefit from being carried out at the Warburg Institute and from having access to the Institute's resources. The project must be achievable within the Fellowship period.
3. A curriculum vitae giving full details of name, address (including e-mail address), present occupation, school and university education, degrees, teaching and research experience, publications. Please ensure that you include the start and end dates for all positions/scholarships/study periods/funding etc held.

**Reminder:** Candidates should not submit publications or written work with their application. Those who are shortlisted will be contacted in late January 2017 and will be invited to send material at that stage.

**Reminder:** Candidates must upload their applications to the Recruitment System, no applications will be accepted if they are emailed directly to the Recruitment Team.



**Closing date:** Applications must be uploaded to the University's online recruitment system [here](#) no later than midnight (GMT) on **Friday, 2 December 2016**.

**Queries:** Should you have any queries on the above process or applications, please contact a member of the Recruitment Team on [ulrecruit@london.ac.uk](mailto:ulrecruit@london.ac.uk)