

University of London Job Specification

Job Title:	Lecturer/Senior Lecturer in Law and Director: Information Law and Policy Centre
Department:	School of Advanced Study
Section:	Institute of Advanced Legal Studies
Level:	Level 07/ Level 08 dependant on experience

Job Purpose:	To develop the research promotion and facilitation, research, teaching/training, and public engagement for the Information Law & Policy Centre, and actively to pursue funding opportunities that would develop the Centre's work	
Job Content:	Percentage breakdown of time spent on each duty or on a related group of duties	%
<p>Information Law and Policy Centre</p> <ol style="list-style-type: none"> 1. Developing projects for promoting and facilitating research in the UK and internationally in the field of Information Law and Policy, working with other colleagues in the Institute of Advanced Legal Studies and its Library, the School of Advanced Study and the British and Irish Legal Information Institute where appropriate. 2. Convening academic, practitioner and public events (conferences, seminars and workshops) on information law and policy themes. 3. Co-ordinating and editing publications arising from conferences and workshops. 4. Developing and teaching academic courses for students, lawyers, policy makers and others, including distance-learning programmes. 5. Developing new collaborations with scholars, policy makers, and practitioners in the UK and internationally, in order to facilitate research activity. 6. Attracting external funding for events, publications and administration. 7. Attracting, assisting and collaborating with Fellows of IALS and the School more widely. 8. Contributing to the overall administration of the Centre in respect of marketing, budgetary control and strategic planning and servicing an Advisory Panel 		

<p>Research</p> <p>9. To engage in high-quality research relating to Information Law and Policy in line with the School of Advanced Study's Research Ethics and Open Access policies or successive policies.</p> <p>10. To prepare and submit robust applications for research grants and contracts to UK research councils and other funding bodies, in line with the School of Advanced Study's policies for quality assurance in such applications and liaising with appropriate administrative staff where necessary.</p> <p>Doctoral Students and Teaching</p> <p>11. To assist in attracting and supervising MPhil/PhD students in Law and cognate areas.</p> <p>12. To undertake administration pertaining to supervision of doctoral students required by the Quality Assurance Framework, AQSC and Research Degrees Committee (or equivalent).</p> <p>13. To contribute to the School's research training programme(s) when there is sufficient demand and to contribute to taught courses in the School, where deemed appropriate by the Institute Director.</p> <p>14. Subject to the investigation of opportunities and approval of a business plan, to develop and direct a programme at Master's level in the area of information law and policy including teaching elements of the programme.</p> <p>General</p> <p>15. To become involved in, and contribute positively to the intellectual life of IALS and the School by working as part of a team of academics.</p> <p>16. To prepare, in a timely fashion, content for inclusion in the annual reports, websites and social media of the Institute of Advanced Legal Studies and the School of Advanced Study.</p> <p>17. To actively follow and promote the University of London policies, including the University's Dignity at Work and Equal Opportunities Policy and actively promote these wherever possible.</p> <p>18. To maintain an awareness and observation of fire and health and safety regulations</p> <p>19. Any other duties consistent with both the grade and scope of the post</p> <p>20. Any other duties reasonably required of the post holder by the reporting manager.</p>	
<p>Reports to:</p> <p>Responsible for:</p>	<p>Director of the Institute of Advanced Legal Studies</p> <p>Early Career Researcher (0.5FTE) & ad hoc casual research assistants</p>
<p>Additional demands of the role:</p>	<p>Involvement in academic events may require occasional working outside of standard office hours. The post is London-based. However, international travel may be required.</p>

Person Specification

EXPERIENCE & PERSONAL QUALITIES

Essential:

- A strong publication record of own academic work in peer-reviewed journals or books and clear plans for future research.
- Research in legal and policy issues relating to publication and communication of information by electronic and digital means.
- Teaching experience at Master's level in a University institution and associated assessment experience.
- Design and organisation of academic events, such as conferences and participation in academic networks.

Desirable:

- The ability to engage with legal issues arising from scholarly activity and scholarly communication and to advise academic colleagues.

TECHNICAL KNOWLEDGE & SKILLS

Essential:

- Specialist knowledge of information law and policy and good knowledge of related areas.
- Well-developed academic writing and editing skills.
- Good IT skills including working knowledge of Microsoft Office, word processing, email, social media and Internet.

Desirable:

- Experience of editing the work of others for publication.

EDUCATION & PROFESSIONAL QUALIFICATIONS

Essential:

- A PhD in a relevant discipline such as law or socio-legal studies.
- Specialist knowledge of legal and policy issues in relation to information and publishing in its broadest sense.
- Excellent academic research and publication record in information law and policy and/or cognate areas of research.

Desirable:

- A PhD in the area of information law and policy, preferably in data protection, privacy and the use/misuse of data, defamation, data access and ownership rights, surveillance and investigatory powers, freedom of information, access to legal information, internet and social media regulation, Intellectual Property and copyright.

Competency Requirements	Essential	Desirable
Academic Community focus	D	
Adapting to change	C	D
Creativity and innovation	D	
Interpersonal understanding	C	
Leadership	C	
Managing resources	C	
Organisational commitment	C	D
Proactivity and planning	C	
Problem solving and decision making	C	
Performance Management	C	
Resilience	C	
Working collaboratively with others	D	
<p>Competencies are scored on an A-D scale, with D representing the highest demonstration of the competency.</p> <p>For further information on each of the competencies and relevant levels, please refer to the University's Competency Model http://www.london.ac.uk/5258</p>		

COMPETENCY REQUIREMENTS

<u>Competencies</u>	<u>Essential</u>	<u>Desirable</u>
Proactivity and planning		
Working collaboratively with others		
Organisational commitment		
Resilience		
Adapting to change		
Problem solving and decision making		
Creativity and innovation		
Academic community focus		
Interpersonal understanding		
Striving for excellence		
Managing resources		
Commercial awareness		
Self-development and learning		
Leadership		
Performance management		
International engagement		

Competencies are scored on an A-D scale, with D representing the highest demonstration of the competency.

For further information on each of the competencies and relevant levels, please refer to the University's Competency Model <http://www.london.ac.uk/5258>