

University of London Job Specification

Job Title: Lecturer in 13th to 17th Century History of Art

Department: School of Advanced Study

Section: The Warburg Institute

Level: Lecturer/Senior Lecturer Level 7-9

Job Purpose:

Responsible for convening the MA in the History of Art, Curatorship and Renaissance Culture, for supervising research at MA and PhD level, and for promoting and facilitating research in the field of Art History

1. Teaching and Supervision

- To convene the MA in the History of Art, Curatorship and Renaissance Culture and the Postgraduate Certificate in Art History and Renaissance Culture.
- To teach core and option MA modules.
- To supervise and mentor the Institute's postgraduate students.
- To contribute to the development of taught programmes, to develop new modules and innovative methods of delivering them and, in discussion with colleagues, develop collaborative programmes, short courses and summer schools.
- Where appropriate, to oversee classes in languages and to teach research skills for MA and PhD students
- To play a full role in the recruitment of potential students by contributing to the planning of and participation in recruitment events and open days, organising interviews and introducing prospective students to the work of the Institute.

2. Research

- To conduct research and publish in the field of Art History. (SAS academics are allowed one day a week for personal research.)
- To identify and pursue opportunities for securing external funding for research projects.

3. Research Facilitation and Promotion

- To generate and participate in research networks relevant to your area of academic expertise.
- To proactively develop research promotion and facilitation activities in the School of Advanced Study and externally.
- To take the lead with pre-event activities such as organising and coordinating calls for

<p>papers, application for external funding, and liaising with partner organisations.</p> <ul style="list-style-type: none"> • To devise and submit proposals for events, lectures or seminar series or sessions. • To contribute to processes of evaluating applications and deciding awards required to support other Institute operations. • To act as advisor and mentor to Institute Fellows and Occasional students whose research projects are in the post-holder's fields of academic interests. • To play a full and active part in the academic life of the Institute, in particular to participation in provision of support and engagement with students, fellows and visiting researchers to the Institute. • To actively follow and promote the University of London policies, including the University's Dignity at Work and Equal Opportunities Policy and actively promote these wherever possible. • To maintain an awareness and observation of fire and health and safety regulations • Any other duties consistent with both the grade and scope of the post • Any other duties reasonably required of the post-holder by the Director or the Deputy Director of the Warburg Institute. 	
<p>Reports To</p> <p>Responsible For</p>	<p>The Deputy Director of the Warburg Institute</p> <p>N/A</p>
<p>Additional demands of the role:</p>	<p>Occasional work outside of normal office hours may be required.</p> <p>Occasional work off-site may be required.</p>

Person Specification

EXPERIENCE & PERSONAL QUALITIES

Essential:

- Experience of academic research, with a background in Art History.
- Experience of teaching, developing teaching modules and developing course programmes
- Experience of designing and organising academic events, including seminars, workshops, and conferences.
- Participation in academic networks.
- The ability to work independently to initiate and complete specific projects within a set deadline.
- Willingness and ability to collaborate with others on research and to participate in research and policy networks.
- High level of interpersonal and communication skills.
- Willingness to participate in the wider scholarly mission of the Warburg Institute and the School of Advanced Study.
- Ability to work collaboratively with academic and professional services staff. Ability to set priorities in order to manage a demanding workload.

Desirable:

- Experience of developing proposals to secure external funding. A proven track record of attracting external funding would be an advantage.
- Some experience of curating or engagement in museum work.
- Publication of academic work in peer-reviewed books or journals
- Reading knowledge of one or more modern European languages.

For appointment to the position of Senior Lecturer, in addition to the above, the following is Desirable:

- Substantial previous experience in a Lectureship role.
- A track record of making an exemplary contribution to teaching and research over a sustained period of time.
- Successful supervision of PhD students.
- Experience of holding a position of academic leadership

TECHNICAL KNOWLEDGE & SKILLS

Essential:

- Good general IT knowledge, including the Microsoft Office suite.
- Experience of using a virtual learning environment to support teaching.
- Demonstrably excellent written and verbal communication skills to suit a range of audiences. Well-developed academic writing and editing skills.
- Superior organisational skills and ability to plan a programme and schedule of work to complete complex tasks with multiple contributors to set deadlines.

Desirable:

- Knowledge of content management systems and databases.
- Experience of creating content for online resources and document repositories would be particularly beneficial.

EDUCATION & PROFESSIONAL QUALIFICATIONS

Essential:

- A PhD from a recognised University in Art History

Competency Requirements	Essential	Desirable
Proactivity and planning	C	C
Working collaboratively with others	C	C
Organisational commitment	C	C
Resilience	C	C
Adapting to change	B	C
Problem solving and decision making	B	C
Creativity and innovation	C	D
Academic community focus	C	D
Interpersonal understanding	C	C
Managing resources	C	C
Leadership	N/A	C
Performance management	N/A	N/A
<p>Competencies are scored on an A-D scale, with D representing the highest demonstration of the competency.</p> <p>For further information on each of the competencies and relevant levels, please contact the Recruitment Team on ulrecruit@london.ac.uk.</p>		